

**RENTAL APPLICATION**

**Crafton Heights Townhomes**

**1592 Crucible St.  
Pittsburgh, PA 15205  
412-626-6000  
412-458-0693 Fax**

\*\* Application must be completed in full in order to process.

\*\*Must have a valid ID of applicant and co-applicant, copies of social security cards and birth certificates for all occupants, Landlord verification, and verification of all sources of income BEFORE application can be processed.

Applicant Name: (Last) \_\_\_\_\_ (First) \_\_\_\_\_  
(MI) \_\_\_\_\_

Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ Marital Status:  
S M DV

Drivers License #: \_\_\_\_\_ State Issued: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Other Occupants:**

Name Relationship	DOB	SS#
_____	____/____/____	____ - ____ - ____
_____	____/____/____	____ - ____ - ____
_____	____/____/____	____ - ____ - ____
_____	____/____/____	____ - ____ - ____
_____	____/____/____	____ - ____ - ____

**Pets:**

Do you have any pets? YES NO

Dogs: \_\_\_\_\_ Cats: \_\_\_\_\_

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Names, ages, weight, color: \_\_\_\_\_

Do you have Vet paper work? \_\_\_\_\_

**Current Address**

Street: \_\_\_\_\_ Apt: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Code: \_\_\_\_\_

Dates of residency: From \_\_\_\_\_ To \_\_\_\_\_ Monthly

Rent: \_\_\_\_\_

Landlord  
Name: \_\_\_\_\_

Landlord  
Address \_\_\_\_\_

Landlord Phone Number: \_\_\_\_\_

Reason for  
Moving \_\_\_\_\_

**Prior Address**

Street: \_\_\_\_\_ Apt: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Code: \_\_\_\_\_

Dates of residency: From \_\_\_\_\_ To \_\_\_\_\_ Monthly

Rent: \_\_\_\_\_

Landlord  
Name: \_\_\_\_\_

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Landlord  
Address \_\_\_\_\_

Landlord Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Reason for  
Moving \_\_\_\_\_

**Employment**

Employer: \_\_\_\_\_  
Position: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Dates: From: \_\_\_\_\_ To: \_\_\_\_\_ Current Salary: \_\_\_\_\_

Circle: Full Time Part Time Retired Self Employed Not  
Employed

Supervisors Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ -  
\_\_\_\_\_

Please List Other Sources of Income & The Amount:

\_\_\_\_\_  
\_\_\_\_\_

Where did you hear about  
us? \_\_\_\_\_

Promotional Code: \_\_\_\_\_

Have you ever been convicted of a crime? \_\_\_\_\_

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If so, What?

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Have you ever been evicted? \_\_\_\_\_

If so, When & Why?

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# Of BR desired: \_\_\_\_\_  
\_\_\_\_\_

Expected Move in Date:

NOTE: All applicants owning pets must have Landlords prior written approval, complete a pet addendum to the lease, pay an additional non refundable deposit and pets must have proof of registration and current shot records. No Pit-Bulls, Rottweilers, Dobermans, or Chows are permitted at any time.

The management relies on the information provided above to be complete and accurate in order for the application to be processed in a timely manner. (3-5 days) Any false statements, misrepresentations, inaccurate information or failure to supply the information requested may serve as a rejection of your application. By signing this application, you are authorizing the use of any credit reporting agencies to verify credit. Furthermore, your signature authorizes the management and the credit reporting/screening agencies to later exchange credit information.

I/We hereby deposit \$25, which is the non refundable payment for a credit and processing charges, receipt of which acknowledged by management such sum is not a rental payment. In the event this application is disapproved, this deposit will be retained by management to cover the cost of processing the application as furnished by the applicant. This application must be signed before management will process it.

I hereby acknowledge and understand that a security deposit is required in order to reserve a unit. I hereby acknowledge and understand that if my application is approved and I decide to cancel this application, the security deposit is non refundable. I hereby acknowledge and understand that if my application is denied, the security deposit will be

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refunded. I hereby deposit \$300, which is a holding fee that will be applied to my security deposit.

The above information, to the best of my knowledge is true and correct.

I/We authorize an investigation of my credit, a criminal background check, tenant history, banking and employment for the purposes of renting an apartment form this owner/manager.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: (Printed) \_\_\_\_\_

The following is a rental verification to be completed by current landlord. Please complete this to the

best of your ability & fax back to us at 412-458-0693 at your earliest convenience.

Rental reference requested for \_\_\_\_\_

Current Address \_\_\_\_\_

Payment history \_\_\_\_\_ Deposit Amount \_\_\_\_\_

NSF History \_\_\_\_\_ Deposit Returned \_\_\_\_\_

Number of Late Payments \_\_\_\_\_ Outstanding Amounts \_\_\_\_\_

Complaints on Tenant \_\_\_\_\_

Please explain \_\_\_\_\_

Damages to Unit/Housekeeping Issues \_\_\_\_\_

Any unauthorized persons staying in unit \_\_\_\_\_

Would you re rent to this tenant \_\_\_\_\_

Please explain \_\_\_\_\_

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Name of person or representative giving information\_\_\_\_\_

**Applicant Signature**\_\_\_\_\_

Thank you for your prompt attention to this matter. Kindly fax back to 412-458-0693

Sincerely,

Crafton Heights Town Homes